



St. Anne's Primary School

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Principal: Mr. H. Duffin B.Ed. (Hons), PQH

23rd March 2020

Dear Parent/Guardian,

It is vitally important that our school does all we can to minimise the spread of the Covid -19 virus whilst supporting families of Key Workers who have no options for childcare.

I wish to personally thank you all for the efforts you are making in fighting the spread of this virus. You are helping NHS staff in their work through keeping your children at home and working through the Home Learning packs with them. I can see by the number of hits on our website that you are actively embracing Home Schooling. It is not easy, but your children will benefit enormously from the routine and learning you support them with in the weeks ahead. Hopefully normality will resume sooner rather than later.

There are, however, Key Workers who genuinely need support with childcare at this time. For us to provide any required support safely, we must have accurate information on numbers of St Anne's children requiring childcare. To maintain the benefits of social distancing enabled through school closure, we will support families where all those with parental responsibility are Key Workers and who have exhausted all other childcare possibilities. A list of key worker categories is below:

- Health and Social Care.
- Education
- Public safety and National Security.
- Transport.
- Utilities and Communication.
- Food Provision
- National and Local Government

If you need your child to attend school any day next week please email hduffin422@c2kni.net before 6pm on Monday 23rd March. This vital information will help us to plan ahead, making sure we have sufficient staff in school to keep children safe. Any supervision arrangements will be subject to a daily Risk Assessment. Where this Risk Assessment shows we cannot make safe provision, supervision arrangements for that day will be cancelled.

Before contacting the school please pay attention to the following points:

- Only parents who are **both** key workers and **both parents out at work at the same time** should consider sending their child to school.
- In single parent families, the individual parent must be a key worker.
- If possible, alternative child care provision should be sought before sending your child to school, for example, with other family members, friends etc. Please use schools as a last resort. This is in an attempt to limit the number of children and adults in a small space in keeping with recent PHA social distancing guidance.
- The school will not be operating a 'normal' school day, children will be grouped for supervision only across key stages.
- Children attending school must bring the workpack they received this week.
- Social distancing will be promoted as best we can.
- Breakfast club will not be running at this time
- The school's normal opening and closing times will apply, i.e. 9am – 2pm and 9am to 3 pm.
- Children must not be in school before 9 am.
- Parents should bring their children into the playground and maintain social distancing when dropping them off at 9am.
- School uniform must be worn.
- There will be no school meals until further notice; all children must bring a packed lunch

This is a developing picture and this provision may change in the days ahead. We would ask that you pay attention to the points outlined above before deciding to send your child to school for supervision.

In the event that I receive no responses requesting supervision support for this week, I will, with the support of St Anne's Board of Governors, close St Anne's fully until 3pm on Friday 27th March, when a re-evaluation of need will be made. Teachers will continue to develop remote learning capability from home and engage with pupils through our Home Learning webpages.

We thank you for all your support at this difficult time. Please trust that these decisions are being made in an effort to safeguard the health and well-being of our whole school community.

Kind regards,

A handwritten signature in black ink, appearing to read 'Henry Duffin', with a stylized flourish at the end.

Henry Duffin (Principal)